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Tick Tock

It's just about time to get working. You should be excited to dive right in now that you've got your resources and have done some investigating. But, before you get to work you are going to need a plan! Think of your Personal Independent Project as a journey you will go on for the next few weeks. All journeys have a destination; for your Personal Interest Project that is your final product. Every journey also needs a road map to make sure you get there; for your Personal Interest Project that will be your time management plan.

You've already chosen your destination so now it's time to create your map! To create this map first you will need to break your project into smaller steps or legs of your journey. Next you will have to estimate how much time you think each of these steps will take. Finally, you have to set deadlines for yourself to follow so that you can get to your destination on time!

Example:

Project: Learn Italian so I can have short conversations with my grandmother.

Task	Estimated time it will take	Due Date
Watch ItalianPod101 on YouTube every day OR Watch 1 hour of Easy Italian Conversations on YouTube	1 hour per day, every day for 30 days.	April 30th
Use DuoLingo for 10 minutes every day.	10 min a day	Until May 1st
FaceTime with Nonna and try my Italian with her. Record our conversations for practice.	30 minutes once a week	Until May 1st
Make a video putting together my conversations with Nonna for 4 weeks to show how much better my Italian gets.	5 hours	May 5th
Update Launchpad Profile	5 hours	May 10th

[Upload your final Time Management Plan to your Launchpad Profile.](#)

Activity



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Project Title:

Task	Estimated time it will take	Due Date
Complete website design	4 Hours	May 15th
Publish website	5 Hours	May 22nd
Upload items to launchpad	10 minutes, on days we have artifacts	May 27th
Edit launchpad	2 Hours	May 27th
Write music reviews	1.5 hours everyday, once the website is complete	May 27th
Listen to one new album everyday, and one unreviewed album everyday	1-1.5 hours everyday	May 27th
Uploading reviews	10-15 minutes everyday, once the website is complete	May 27th
Document progress and evolution of project	30 minutes everyday	May 27th
FINAL PIP Launchpad and all tasks DONE		May 27th